

LEADING THE WAY IN CLEANING SUPPLIES



The Art of Floor Care

- Guidance Notes -

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CCL SUPPLIES

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Damp Mopping

The removal of light to moderate spillage

Equipment

- Dust Control Mop
- Warning Sign – “cleaning in progress”
- Mop and Wringer Bucket
- Detergent

Method

1. Sweep the area to be mopped
2. Dilute the detergent to manufacturers recommendations and fill wringer bucket
3. Erect warning sign
4. Mop the floor using a lightly wring out mop, working backwards towards the exit
5. Clean all equipment
6. Remove warning sign when floor is dry

Beware

- If you use too much chemical the floor could be sticky or dry with white residue
- If you use a dirty mop or water the floor could be streaky

Recommended Products:

Pine (Clover Gel) or Lemon (Impact) Floor Jell – strictly floors

Spirit (fragrant) and Sabre (lemon) - Hard surface cleaners

Virosol – Multi-purpose citrus cleaner/degreaser or **HD Degreaser** – Heavy duty degreaser

Spray & Wipe or **Solobac** – Bactericidal hard surface cleaner or **Amphoclen** – Heavy duty bactericidal hard surface cleaner

Strongarm – Heavy duty industrial cleaner, particularly good on altro safety flooring

Floor Scrubbing

Cleaning to remove excessive soil and impacted dirt

Equipment

- Dust Control Mop
- Warning Sign – “cleaning in progress”
- Protective Gloves and Goggles
- Rotary Floor Machine with blue, brown or green pad
- Detergent
- Mop and Wringer Bucket
- Wet and Dry Vacuum

Method

1. Sweep area to be scrubbed with dust control mop
2. Wearing protective equipment, dilute detergent in a bucket using cool water and following manufacturers instructions
3. Put out warning signs and close of area if necessary
4. Soak floor with cleaning agent using mop and bucket and allow to dwell for 5-10 minutes – do not allow to dry
5. Scrub with floor machine using correct pad and working backwards. Work slower in heavily soiled areas and flip or change pad when clogged
6. Remove dirty water with wet and dry vacuum or mop and bucket before it dries on the floor, working forwards from a dry area
7. Rinse the area thoroughly with cold clean water.
8. Clean equipment and pads and remove warning sign with floor is dry

Beware

- Ensure the correct chemical is used
- Ensure the correct pad is used – otherwise the floor will dry dirty and shiny
- Do not scrub too quickly – you may leave dirty, shiny patches
- Ensure sufficient rinsing – if not floor finish will peel up from floor

Recommended Products:

Selchem SD or Low Foam Swift – Cleaner degreaser that can be used with scrubber driers

Virosol – Cleaner degreaser

Spray Buffing and Burnishing

Regular maintenance of vinyl, lino, thermoplastic, rubber, Terrazzo, quarry tile, sealed wood, sealed cork etc floors which have light/moderate soilage

Equipment

- Dust Control Mop
- Rotary Floor Machine with red (lighter soilage) or blue pad (heavier soilage)
- Spray cleaning product (floor polish maintainer)
- Hand trigger-type sprayer

Method

1. Sweep area to be scrubbed with dust control mop
2. Dilute spray cleaning product following manufacturers instructions and fill trigger sprayer
3. Spray lightly onto floor – limiting area covered and not over-wetting floor
4. Using machine, buff floor until dry to a high shine
5. Move on to next area and repeat the spray cleaning process, flipping or changing pad when dirty
6. When whole area clean, sweep again with dust control mop
7. Clean equipment and pads

Beware

- Ensure floor is cleaned first – otherwise dirt will be ground into the floor
- Do not use too aggressive a pad which may scratch the floor
- Do not use too much spray buff – floor will be left dull
- Always use a clean pad – a dirty pad will grind dirt into the floor

Recommended Products

Pine Gel or **Impact** (Lemon Jel) – Jelled Cleaner/Maintainer

PDQ – Fragrant Floor Maintainer/Cleaner or **Dymasheen** – Polymer Floor Polish Maintainer or

Minit Gloss – Instant clean and shine gloss finish

Bonnet Mopping

Cleaning floor areas where spillages have occurred, the floor is already wet or where the level of soil is too high for spray cleaning

Equipment

- Dust Control Mop
- Rotary Floor Machine
- Hard Floor Bonnet Mop
- Cleaning Product

Method

1. Sweep the area to be cleaned with a dust control mop
2. Dilute the cleaning product to manufacturers recommendations in tank
3. Feed the cleaning solution through to the bonnet mop by operating the fluid release level – DO NOT OVER WET
4. Work the area with the floor machine, overlapping the adjacent cleaned area, gradually feeding through more solution when necessary
5. Check the bonnet mop regularly and, when dirty, turn over or change
6. Clean all equipment

Beware

- Overwetting is a common error. The mop should be damp not wet and the floor should be dry within a minute

Recommended Products

Bonnet Buff – For cleaning of carpets with rotary carpet bonnet pads

Floor Stripping

The removal of polish or heavily impacted soil and scuff marks

Equipment

- Dust Control Mop
- Warning Sign – “cleaning in progress”
- Protective Gloves and Goggles
- Masking Tape
- Rotary Floor Machine
- Black Stripping Pads
- Floor Stripping Product
- Mop and Wringer Bucket
- Floor Edging Tool and Black Stripping Pads
- Wet and Dry Vacuum

Method

1. Sweep area to be stripped with dust control mop
2. Wearing protective equipment, dilute floor stripper in a bucket using cool water and following manufacturers instructions
3. Put out warning signs and close of area if necessary
4. Tape of doorways and edges as necessary
5. Soak floor with stripper using mop and bucket and allow to dwell for 5-10 minutes – do not allow to dry
6. Scrub with floor machine using a black pad and working backwards
7. Agitate the edges with edging tool and black pad
8. Remove slurry with wet and dry vacuum or mop and bucket before it dries on the floor, working forwards from a dry area
9. Rinse the area thoroughly with cold clean water (unless using a rinse free stripper) at least twice. A tablespoon of vinegar added the final rinse will help neutralise any remaining alkali residue
10. Clean equipment and pads and remove warning sign with floor is dry

Beware

- Do not cover too big an area - stripper may dry
- Do allow sufficient dwell time – patches may be left
- Do not use clogged pads – patches may be left
- Ensure sufficient rinsing – if not floor finish will peel up from floor

Recommended Products:

Dymastrip – Metalised floor stripper

Dymafree – Rinse free emulsion polish stripper

Neutrasol – Neutralising solution

Polish Application

The application of polish, usually after stripping

Equipment

- Polish applicator and tray or thoroughly clean mop and wringer bucket
- Warning Sign – “cleaning in progress”
- Floor Polish
- Floor Fan (optional)

Method

1. Strip or scrub floor
2. Put out warning signs and close of area if necessary
3. Partly fill tray or bucket and damp applicator or mop and wring out
4. Apply a thin, even coat of polish to floor in sections using straight strokes (applicator) or figure-of-eight strokes (mop), overlapping each stroke
5. Allow polish to dry (using floor fan if desired after 10 minutes) for about 30 minutes until dry to the touch
6. Apply second thin coat of polish a right angles to the first
7. Apply additional coats of polish if floor is porous
8. Do not allow traffic over the polished area until completely dry
9. Clean equipment and pads and remove warning sign with floor is dry

Beware

- Never use a mop that has been used for other purposes or the floor will be streaky
- Do not pour polish into a dirty bucket or floor will be dull
- If the floor is recoated before it is dry it will be dull
- Do not put a floor fan on too soon or ripples may be left in the finish

Recommended Products:

First establish the type of floor to be polished –

Dymashield Supreme – Extra high solids metallised floor polish or **Seldur** – High solids metallised polish

Selglo – Buffable emulsion polish

Granwax Acrylic Emulsion – Semi-buffable emulsion polish

Dymadress – Marble & Terrazzo floor polish

Minit Gloss – Instant clean and shine polish

And to maintain the polish –

Dymasheen, Speedkleen or PDQ – Floor polish maintainer or **Impact or Clover Gel** –
Cleaner/maintainer

Floor Pads

Choosing the correct colour pad for the job



COLOUR	OBJECTIVE	DETAILS
Black	Stripping	For long lasting, heavy duty stripping
Brown	Dry Stripping	Fast, uniform stripping, wet or dry
Green	Scrubbing	Wet heavy duty scrubbing
Blue	Cleaning	Wet medium duty scrubbing
Maroon	Spray Clean	Light wet scrubbing
Red	Buffing	For dry buffing, spray buffing or light duty scrubbing
Tan	Polishing	For dry polishing buffable synthetic or natural finishes
White	Super Polish	Dry polishing or with fine water mist to ensure high gloss